



**WASHINGTON
STATE EMERGENCY RESPONSE COMMISSION
(SERC)**

MEETING MINUTES

September 29, 2011

MEMBERS PRESENT

- Mr. Jeff Jensen, City of Tacoma Fire Department – SERC Chair
- Mr. William Slosson, Washington State Patrol – Representing Washington State Patrol, Primary Representative
- Mr. Richard Schroedel, Pierce County Emergency Management - Primary Emergency Management Representative
- Mr. Paul McNeil, Washington State Emergency Management Division - Primary Washington State Military Department Representative
- Mr. John Butler, Washington State Department of Ecology - Primary Washington State Department of Ecology Representative
- Mr. Jim Hall, Yakima County Office of Emergency Management – Alternate Local Emergency Planning Committee Eastside Representative
- Mr. John Wheeler, Clark Regional Emergency Services Agency – Primary Local Emergency Planning Committee Westside Representative
- Mr. Brian Felczak, City of Kent Emergency Management – Alternate Local Emergency Planning Committee Westside Representative
- Ms. Lee Shipman, Shoalwater Bay Tribe – Tribal Representative
- Mr. John Geppert, Primary Department of Labor and Industries Representative
- Mr. Blaine Rhodes, Primary Department of Health Representative
- Mr. Mark Ligman, Alternate Private Industry Representative

STATE STAFF and GUESTS PRESENT

- Mr. Ron Bowen, Washington State Patrol
- Ms. Sadie Whitener, Washington State Department of Ecology
- Mr. Jim Kadrmas, Washington State Emergency Management Division
- Mr. Bob Isaman, Washington State Emergency Management Division
- Ms. Sandi Duffey, Grant County Department of Emergency Management



- Mr. Scott Miller, Okanogan County Emergency Management
- Mr. Darrel Ruby, Homeland Security Regional Coordination District 9
- Mr. Calvin Terada, Environmental Protection Agency
- Ms. Barbara Thurman, Office of the Superintendent of Public Instruction

CALL TO ORDER

The meeting was called to order at 10:00 by Jeff Jensen. The following new SERC members were formally introduced and recognized:

- Mr. Paul McNeil - Primary Washington State Military Department Representative
- Mr. Blaine Rhodes - Primary Department of Health Representative
- Mr. Jim Hall – Alternate Local Emergency Planning Committee Eastside Representative

Departing member, Mr. Sam Lorenz, was awarded a Letter of Appreciation for serving as a member of the SERC for over 25 years.

Self-introductions were made by the remaining personnel present.

APPROVAL OF MINUTES

Chief Jensen motioned for approval of the June 14, 2011 meetings. Motion approved.

CHAIR COMMENTS

SERC Chair Jeff Jensen announced that he had been selected to serve as the Chair for the Washington State Emergency Management Council and will no longer serve on the Washington State Fire Chiefs Association Board of Directors. As a result, he can no longer serve as the SERC Chair. Mr. Jensen expressed his appreciation for the hard work, dedication and support of the SERC during his term and wished the group continued success.

WORKGROUP REPORTS

EPCRA Reporting Compliance/ Industry Outreach Sadie Whitener, Washington State Department of Ecology

- Sadie reported that over 3,900 businesses submitted Tier II Reports. One hundred ninety-four (194) were referred to the Environmental Protection Agency for inspections and potential enforcement.



- The Department of Ecology and EPA staff would like to provide EPCRA workshops throughout the state. Any LEPC's interested in hosting a session should contact Sadie.

For further information, contact Ms. Sadie Whitener at (360) 407-6729 or email: swhi461@ecy.wa.gov.

Training Coordination Ron Bowen, Washington State Patrol

- Ron reported that he is finishing up training for this year that was funded using the 2011 Hazardous Materials Planning Grant (HMEP). Over 3,500 students received training and all funds have been expended.
- Working on schedule for next year. Planning is underway to hold the HAMMER Workshop from March 30, 2012 through April 1, 2012 in Richland, the LEPC Conference from May 15, 2012 through May 17, 2012 at Campbell's Resort on Lake Chelan, and the Fire Chief's Association Conference from May 20, 2012 through May 24, 2012 in Wenatchee.
- Courses that will be provided in October are:
 - Advanced Tank Roll Over (3 each) – full
 - Hazmat IQ (3 each)
 - Highway Transportation

For further information contact Ron Bowen at (360) 596-3923 or e-mail ron.bowen@wsp.wa.gov

Training Coordination Stefani Christensen, Washington State Emergency Management

The following information was provided to the SERC by Jim Kadrmas on behalf of Stefani Christensen:

The Center for Domestic Preparedness (CDP) will be hosting the inaugural National State Administrative Agency Training Symposium on November 28 – December 2, 2011 in Anniston, Alabama. All travel, to include lodging, meals and charter bus transportation to and from the ATL airport and the CDP, will be made by the CDP at no cost to the student or their employer. Each state is allowed send up to five people. If interested, contact Stefani Christensen.

For further information contact Stefani Christensen at (253) 512-7046 or e-mail s.christensen@emd.wa.gov

HazMat Response Plan Template Review



Bob Isaman, Washington State Emergency Management

Bob Isaman provided recommendations regarding the use of the recently reviewed and updated Hazardous Materials Response Plan Template, as directed during the last meeting.

- Bob stated that he had researched PL 99-499 and WAC 118-40-050 and found no statutory authority for the SERC to mandate the use of the template. According to PL 99-499 Section 303 (42 U.S.C. 11003) subsection (e), "The commission shall review the plan and make recommendations to the committee on revisions of the plan that may be necessary to ensure coordination of such plan with emergency response plans of other emergency planning districts." According to WAC 118-40-050, the purpose of the state emergency response commission is to coordinate hazardous material issues and carry out the mandate of EPCRA.

In summary, the SERC cannot mandate use of the template but it can recommend to the LEPC that it be used. The SERC Chair motioned that the SERC accept Bob's recommendation. The motion was approved.

- Bob requested that the SERC allow that the template to posted Emergency Management Division (EMD) website. The request was granted, pending EMD approval.

NEW BUSINESS

- Calvin Terada from the Environmental Protection Agency (EPA) provided an overview of EPA's mission, including contact protocols to use when requesting assistance. Calvin also briefed the SERC on the Radiological Monitoring Network used throughout the west coast during the recent fixed nuclear facility disaster in Japan.
- John Butler from the Department of Ecology provided an overview of Geographical Response Plans listed in the Northwest Area Contingency Plan.
- Barbara Thurman from the Office of the Superintendent of Public Instruction provided an update regarding a School Shelter-in-Place and Lock-Down Instructional CD that is being developed for school administrators.

ROUND TABLE DISCUSSION

Jim Kadrmas informed the SERC that although he has funding available and is planning to conduct the LEPC Conference and HAMMER Workshop, given the current state of our economy there is a possibility that the funds could be pulled and used for other EMD priorities.

Jim also stated that the U.S. Department of Transportation (US DOT) is requiring more detail in State Hazardous Materials Emergency Preparedness grant applications. Specifically - the LEPC



and Tribal projects that will be funded using the grant. Beginning next year Jim will send the grant application packets out to LEPCs and Tribes on January 1st and ask that they be returned by March 1st instead of August 1st, as is the current practice.

NEXT /FUTURE MEETING

The next meeting is scheduled to take place on December 13, 2011 from 10:00 to 12:00. The meeting location will be at the Boeing facility in Renton.

ADJOURNMENT

Jeff Jenson commented that the meeting was very productive and thanked everyone for their attendance. The meeting adjourned at 11:55 a.m.